

Aviation Security Aircraft Ad hoc Inspection Report Checklist

CASSOA LOGO	CASSOA MODEL CHECKLIST: AIRCRAFT ADHOC SECURITY INSPECTION REPORT CHECKLIST CASSOA- CL- 008	Revision: 0
Document No: CL-008/2017	Title: Aviation Security Aircraft Ad hoc Oversight Report Checklist	
Airline:.....	Flight No:.....	Date:..... Inspector:.....
Location:.....		Aircraft Registration:.....
<p>Assessment Code:</p> <p>Category 1: Meets a regulatory requirement of the Civil Aviation Security Regulations, 2016 or provision of the NCASP. Recommendations may be made to further enhance measures or to address any problems linked to the quality of implementation.</p> <p>Category 2: Does not meet a regulatory requirement of the Civil Aviation Security Regulations, 2016 or provision of the NCASP. A category 2 item represents a minor need for improvement for compliance to be achieved. In this case, improvement is necessary to ensure proper implementation of this regulatory requirement of the Civil Aviation Security Regulations, 2015 or provision of the NCASP and action should be taken by the Operator.</p> <p>Category 3: Does not meet a regulatory requirement of the Civil Aviation Security Regulations, 2016 or provision of the NCASP. A category 3 item represents a serious need for improvement for compliance to be achieved. In this case, improvement is essential to correct the deficiencies and to comply with the regulatory requirement of the Civil Aviation Security Regulations, 2016 or provision of the NCASP. The Operator should give high priority to corrective action.</p> <p>Not confirmed (N/C).</p> <p>Not applicable (N/A).</p>		
A	Aspects	
	In service Aircraft	

	<p>Is access control effectively applied by:</p> <p>a) Operating crew</p> <p>b) Security contractor</p> <p>c) others</p>	<p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>
	<p>Recommendation(s):</p>	
	<p>Is aircraft check carried out by:</p> <p>a) Operating crew</p> <p>b) Security contractor</p> <p>c) Security/clean contractor</p>	<p><input type="checkbox"/></p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>
	<p>Recommendation(s):</p>	
	<p>Availability of unruly passenger restraining equipment</p>	<p><input type="checkbox"/> Satisfactory</p> <p><input type="checkbox"/> Not Satisfactory</p>
	<p>Availability of aircraft security checklists</p> <ul style="list-style-type: none"> • search/checks • bomb threat on ground/in flight 	<p><input type="checkbox"/> Satisfactory</p> <p><input type="checkbox"/> Not satisfactory</p>
	<p>Availability of lockable cockpit door and procedure to ensure that it is locked during flight.</p>	<p><input type="checkbox"/> Satisfactory</p> <p><input type="checkbox"/> Not satisfactory</p>
	<p>Availability of SOPs for dealing with unruly passengers</p>	<p><input type="checkbox"/> Satisfactory</p> <p><input type="checkbox"/> Not satisfactory</p>

	Availability of SOPs for dealing with potentially disruptive passengers	
	In flight Procedure by crew in case of bomb threat/suspect item on board aircraft	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Not satisfactory
	Procedures for stowing firearms in the cabin	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Not satisfactory
	Are the following areas checked: <ul style="list-style-type: none"> • Overhead lockers • Seating including pockets • Floor area • Cabin storage areas • Gallery • Toilets including rubbish bins and other storage areas • 5% of life jacket pouches 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
	Recommendation(s): <input type="checkbox"/>	
	Aircraft coming into service (Outside or upon entering RA)	

	<p>Aircraft Searches:</p> <p>As per security check plus</p> <ul style="list-style-type: none"> • 15% of life jacket pouches <p>External Security:</p> <ul style="list-style-type: none"> • External inspection of accessible hatches & service panel, under carriage wells & areas under control surface. 	<p><input type="checkbox"/> Satisfactory</p> <p><input type="checkbox"/> Not satisfactory</p> <p><input type="checkbox"/> Satisfactory</p> <p><input type="checkbox"/> Not satisfactory</p>
	Recommendation(s):	
B	Records of security process	
	Keeping and retaining of records of search at departure stations	<p><input type="checkbox"/> Satisfactory</p> <p><input type="checkbox"/> Not satisfactory</p>
	Recommendation:	
C	Out of service aircraft	

	<p>Access control applied by the :</p> <p>Removal of steps</p> <p>Effective & robust door seals</p> <p>Physical guarding</p> <p>Secured air bridges</p> <p>Other means.</p>	<p><input type="checkbox"/> Satisfactory</p> <p><input type="checkbox"/> Not satisfactory</p> <p><input type="checkbox"/> Satisfactory</p> <p><input type="checkbox"/> Not satisfactory</p> <p><input type="checkbox"/> Satisfactory</p> <p><input type="checkbox"/> Not Satisfactory</p> <p><input type="checkbox"/> Satisfactory</p> <p><input type="checkbox"/> Not satisfactory</p>
	<p>Recommendation(s):</p>	
<p>D</p>	<p>Catering documentation</p>	
	<p>Checking of catering documentation to ensure that security declaration has been completed by crew</p>	<p><input type="checkbox"/> Satisfactory</p> <p><input type="checkbox"/> Not satisfactory</p>
	<p>Recommendation:</p>	

	<p>Overall recommendations:</p> <p>Cat 1</p> <p>Cat 2</p> <p>Cat 3</p>
--	---

Authorized by

By Authority of the Director General

Tanzania Civil Aviation Authority

Date-----

Appendix J

Aviation Security Ad Hoc Inspection Checklist

	<p>TANZANIA CIVIL AVIATION AUTHORITY</p> <p>AVIATION SECURITY</p>	<p>Revision: 0</p>
<p>Document No: TCAA/FRM/SR/AVS-</p>	<p>Title: AVIATION SECURITY AIRPORT AD HOC INSPECTION CHECKLIST</p>	

	NAME OF OPERATOR	
	ADDRESS	
	DATE(S) OF INSPECTION	
	CP, SCP OR AREA (S) INSPECTED	
	OPERATOR'S LIAISON OFFICER	
	INSPECTOR (S)	
	TIME (It is recommended that the Inspector stays continuously at a CP, SCP or point being inspected for not less than two hrs)	Inspection Commenced at:
		Inspection Ended at:
	BRIEFINGS	In brief:
		Debrief:

Assessment Code:

Category 1: Meets a regulatory requirement of the Civil Aviation Security Regulations, 2015 or provision of the NCASP. Recommendations may be made to further enhance measures or to address any problems linked to the quality of implementation.

Category 2: Does not meet a regulatory requirement of the Civil Aviation Security Regulations, 2015 or provision of the NCASP. A category 2 item represents a minor need for improvement for compliance to be achieved. In this case, improvement is necessary to ensure proper implementation of this regulatory requirement of the Civil Aviation Security Regulations, 2015 or provision of the NCASP and action should be taken by the Operator.

Category 3: Does not meet a regulatory requirement of the Civil Aviation Security Regulations, 2015 or provision of the NCASP. A category 3 item represents a serious need for improvement for compliance to be achieved. In this case, improvement is essential to correct the deficiencies and to comply with the regulatory requirement of the Civil Aviation Security Regulations, 2015 or provision of the NCASP. The Operator should give high priority to corrective action.

Not confirmed (N/C).

Not applicable (N/A).

	Items	Assessment					OBSERVATION
		Cat 1	Cat 2	Cat 3	N/C	N/A	
1	Staffing of the CP, SCP or security point inspected, (indicate number and assess adequacy)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

	Items	Assessment					OBSERVATION
		Cat 1	Cat 2	Cat 3	N/C	N/A	
2	Rotation at x-ray monitor by staff and record keeping <i>(if the x-ray is available)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3	Security equipment deployed, status of serviceability and regular calibration.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4	Means of communication facilities at security checkpoint	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

	Items	Assessment					OBSERVATION
		Cat 1	Cat 2	Cat 3	N/C	N/A	
5	Routine testing of security equipment and availability of approved /manufacturer test pieces	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6	Maintenance of test records and other records	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7	Availability of necessary documents at security checkpoint and proper use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

	Items	Assessment					OBSERVATION
		Cat 1	Cat 2	Cat 3	N/C	N/A	
8	Effective screening/searches of passengers /persons entering into the security restricted areas (SRAs)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9	Random search of persons and baggage /carryon items	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10	Profiling of passengers and or persons prior to entry into security restricted areas(SRAs)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

	Items	Assessment					OBSERVATION
		Cat 1	Cat 2	Cat 3	N/C	N/A	
11	Public Security announcements (If Applicable)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12	Wearing of IDS by staff at the airport/facility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13	Whether operations are conducted under effective supervision of verifiably trained Supervisors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

	Items	Assessment					OBSERVATION
		Cat 1	Cat 2	Cat 3	N/C	N/A	
14	Availability of Police officer(s) during passenger screening	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
	General observations						
	Recommendation(s)						

Authorized by

By Authority of the Director General

Tanzania Civil Aviation Authority

Date-----