MINUTES OF THE 6TH BOARD MEETING

SEVENTH CASSOA BOARD MEETING

ARUSHA TANZANIA
28th to 29th May 2009

Ref: CAS/BD/07/ WP2

BOARD SECRETARIAT
Arusha, Tanzania
May 2009
MINUTES OF THE SIXTH BOARD MEETING FOR CASSOA HELD ON 26\textsuperscript{TH} FEBRUARY 2009 IN KAGERA ROOM, AICC ARUSHA, TANZANIA

Present:

1. Mrs. Margaret T. Munyagi Director General Tanzania Civil Aviation Authority Chairperson
2. Dr. W. Rama Makuza Managing Director Civil Aviation Authority Uganda Member
3. Eng. John P. Ochieng Director Safety Standards and Regulations Kenya Civil Aviation Authority Member
4. Mr. Mtesigwa Maugo Executive Director CASSOA Member

In Attendance:

1. Mr. Robert Mwesigwa Nviiri Technical Coordinator – CASSOA
2. Mrs. Samalie Kisekka Director Finance – Civil Aviation Authority, Uganda
3. Mr. Sam Muneeza Director Safety and Economic Regulations – Civil Aviation Authority, Uganda
4. Eng. Ladislaus Matindi Principal Civil Aviation Officer – EAC Secretariat
5. Dr. Anthony Kafumbe Principal Legal Officer – EAC Secretariat
6. Ms. Wanjiru Muita Accountant – CASSOA
7. Mrs. Lillian Mwenda Office Management Assistant – CASSOA

Observers:

1. Dr. Richard Masozera Director General – Rwanda Civil Aviation Authority
1.0 Preliminaries

1.1 Opening of the Meeting

The Chairperson Mrs. Margaret Munyagi, called the meeting to order at 9:30 a.m. and welcomed Members and other participants to the Sixth Board Meeting.

The Chairperson welcomed the Director General of Rwanda CAA, who was attending for the first time since the Board started meeting. The Chairperson also congratulated Dr. Rama W. Makuza, on his appointment as the new Managing Director of CAA – Uganda. The Chairperson informed the Meeting that Eng. John P. Ochieng has been designated by the head of Kenya Civil Aviation Authority to represent him at the Meeting in line with Article 7(6)(a) of the Protocol establishing CASSOA.

The Chairperson then asked the Executive Director of the Agency to brief the members on the meeting documents as presented before them. The Board noted the need to execute all the agenda as presented by the end of the day because the Council of Ministers’ Meeting was scheduled on the following day and the Executive Director and heads of civil aviation are required to attend.

1.2 Adoption of the Agenda

The Agenda was adopted without amendments.

Min. CAS/BD/06/02

Confirmation of the 5th Board Minutes

Minutes of the 5th Board Meeting were reviewed and after a few corrections were made, they were approved and corrected Minutes were printed for signature.

The Board confirmed the corrected Minutes as a true record of the proceedings of the 5th Board Meeting.

Min. CAS/BD/06/03

Matters Arising from Minutes of the Fifth Board Meeting

(1) Comments on the FAA Legal Counsel Review of Partner States Legislations

The Secretariat informed the Board that despite writing to the CAAs of Kenya, Tanzania and Uganda, no official comments were received on the legal review of the legislations done by FAA Legal Counsel for the respective State’s legislations. The Secretariat further indicated that however, some of the FAA’s Legal Counsel observations were also reflected in the USOAP audits’ preliminary findings. Subsequently, the Secretariat
suggested that both the FAA and USOAP findings be addressed when developing Corrective Action Plans which States were drawing up to address the USOAP findings.

Therefore, the Agency has scheduled a meeting of the WG Legal before the end of the financial year, where it is expected that the FAA Legal Counsel will also participate.

(2) Assistance to Seychelles CAA to develop Regulations and TGM

The Secretariat reported that a consultancy proposal had been made to that effect and has been forwarded to Seychelles for comments. The Project proposal costs are estimated at **USD 396,000**. However, the Board found this to be on the high side and directed the Agency Secretariat to review the Project costs downwards by reducing the consultancy fee to US$400 and US$600 per day for the consultants and the team leader respectively.

(3) CASSOA Logo

The Board was updated on the progress of developing the Brand Manual by the Logo designer, Mr. Kituku Kinyaie. The Designer has advised the Agency that the approved logo with the words ‘East African Community’ written in an arc form below the globe were obscure and would not be large enough to be discerned in most cases. The Designer’s advice was to opt for the Logo with the words ‘East African Community’ written in a straight line below the letters “OA” of the word CASSOA.

The two logos were beamed on the screen for comparison purposes and the Meeting concurred with the Designer.

(4) Financial Performance of FY 2008/9 and Contributions by the Partner States

The Meeting was informed that the CAA Uganda had fully paid her contributions to the Agency Secretariat by the end of January 2009 as promised and the Agency Accountant confirmed with the Bank.

(5) Consideration and approval of the draft ANS Regulations

The Board was informed that the Agency Secretariat had transmitted the ANS Regulations to the Partner States following approval by the Board. The Reports from States indicate that the Regulations were promulgated before the USOAP audits by Kenya, Tanzania and Uganda. However, following concerns raised by the MET agencies during the 6th TCM Sectoral Council of 19th – 23rd January 2009, the EAC Secretariat is directed to convene a meeting of the CAAs and Meteorological Agencies to discuss among others the issue of ANS Regulations formulation.

(6) Consideration and approval of the draft ANS Guidance Materials

The Board was informed of the progress on the customisation of the ANS Guidance Materials. The Board was also informed that the Agency Secretariat has scheduled an ANS Working Group meeting in order to continue and finalise the development of the TGM for the harmonised ANS Regulations.

*Minutes of the Sixth Board Meeting of CASSOA*
Financial Rules and Regulations

The Agency Secretariat presented the approved Financial Rules and Regulations for signature. The Financial Rules and Regulations were signed by the Board Members.

The Board:

- a) directed the Agency Secretariat to bring to the attention of the FAA the intended approach in addressing their comments on the legislations together with the USOAP findings;
- b) directed the Agency Secretariat to review the Seychelles Project costs downwards;
- c) reviewed its approval (Min. CAS/BD/05/07) for the Agency Logo and approved the Logo with the words ‘East African Community’ written in a straight line below the letters “OA” of the word CASSOA to be the official Logo for the Agency following expert advise by the designer;
- d) acknowledged Uganda’s fulfilment of the financial contributions to the Agency; and
- e) signed the Agency Financial Rules and Regulations.

Min. CAS/BD/06/04

Secretariat Report covering the period from 1st November 2008 – 31st January 2009

The Secretariat presented a Secretariat Report highlighting activities carried out by the Agency from 1st November 2008 to 31st January 2009 including meetings attended or convened by the Agency and the status and challenges of the Agency.

(1) Status of the Agency

During the reporting period, the Agency Secretariat was able to participate in the Partner States ICAO USOAP audits of Kenya, Tanzania and Uganda from 4th to 21st November 2008. The Agency received contributions towards its Budget from all member Partner States and its financial performance was within the Budget allocations for the period under review. It was also reported that the postponement of the relocation of the Agency to Entebbe as planned has precipitated a number of challenges including the delay in implementation of some planned activities.

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(2) Challenges of the Agency

The Secretariat informed the Meeting that the too frequent rescheduling of some of the EAC’s activities had been a challenge in harmonising the implementation of the Agency Programme with that of the EAC. These activities conflicted with each other and yet demanded the participation of the Agency. Another noted challenge was that of reaching a consensus on the schedules with the Partner States’ CAAs, which has led to some meetings having to be rescheduled and sometimes a Partner State failing to be represented at some meetings.

(3) The Protocol

The Meeting was informed that the Protocol was yet to be ratified by Kenya and Tanzania. The TCM Sectoral Council at its 6th Meeting held from 19th – 22nd January 2009 had urged the two Partner States to ratify the Protocol so that Burundi and Rwanda could be able to accede to the same.

(4) The Bill

The Secretariat informed the Meeting that the Sectoral Council of EAC Ministers at its meeting from 27th – 29th November 2008 had decided to stay the Bill for the second and third reading in the EALA until the Protocol ratification process was completed by all the three signatory Partner States.

(5) Relocation to the Host State

The Secretariat informed the meeting that they have been informed by Uganda that the procurement process for the contractor for the remodelling of the Agency’s premises had been initiated and the process was expected to be completed in July 2009. Subsequently, the Agency was expected to relocate in September 2009 after the completion of the remodelling and the signing of the Headquarters Agreement. The draft Headquarters Agreement between the EAC and the Uganda government is still being negotiated. The Uganda Government submitted its comments to the EAC Secretariat on 8th August 2008 whereby the Secretariat found a need to further negotiate on some of the clauses. The Sectoral Council for TCM directed the negotiations to be completed by May 2009.

(6) Meetings

The Heads of Civil Aviation and Airport Authorities meeting was held from 12th – 16th January 2009 in Arusha. The Agency presented a Report to the 6th TCM Sectoral Council that was held from 19th – 22nd January 2009. The fifth Technical Committee – Regulatory was held on 8th – 9th December 2008 and the members also attended the Consultancy’s Inception Mission and considered the ICAO USOAP audits draft findings. The fourth Technical Committee – Finance and Administration, was held on 22nd – 23rd January 2009 to consider the Board working papers concerning finance and administration. An AVSEC Working Group was convened in Arusha from 17th – 21st November 2008 to review the developed AVSEC TGM.
(7) **ICAO ESAF AFI Comprehensive Implementation Plan**

The Secretariat informed the meeting that consultations with the ICAO ESAF office in Nairobi were going on with the Partner States in order to fix the dates of carrying out the Gap Analysis of the remaining three Partner States of Kenya, Tanzania and Uganda.

(8) **ICAO USOAP audits for Kenya, Tanzania and Uganda**

The Agency Secretariat informed the meeting that the USOAP audits of Kenya, Tanzania and Uganda had taken place between 4th – 24th November 2008 and the Executive Director and Technical Coordinator attended the opening briefings and closing meetings in all three States.

(9) **Inception of the Strategic Plan Consultancy**

The Agency Secretariat informed the meeting that the Consultancy Contract was signed on 8th December 2008 after internal processing in EAC and IATA. The inception meeting was held on the same day to kick-start the project. The first Stakeholders' workshop was held on the 13th of February 2009 in Arusha. A good cross section of Stakeholders attended the workshop.

(10) **Institutional Development**

The KCAA Board Chairman, Mr. Charles Wako, paid a courtesy call to the Agency from 11th – 12th November 2008 in order to familiarise himself with the activities of the Agency.

The Agency Secretariat informed the meeting that the Accountant attended training in the accounting package of Sun’ System and Vision in South Africa from 26th November to 6th December 2008. On the other hand, the Office Management Assistant (OMA) did not sit the exams for the Foundation Diploma in Purchasing and Supply from CIPS due to some complications arising out of remittance of registration fees. She will now sit for the same exams in May 2009.

(11) **Establishing and Maintaining Relations with other Civil Aviation Oversight Organisations and Development Partners**

The Agency Secretariat informed the Meeting how it had developed and submitted a Consultancy proposal for the Seychelles CAA to assist it in the development of Flight Safety Regulations, following the Board approval at its 5th Meeting.

Senior economists from the African Development Bank, namely, Messrs. Steve Kayizzi Mugenwa and Richard Walker paid a courtesy call to CASSOA on 4th February 2009. They were on a visit to the EAC Secretariat as part of the Planning Study which was studying what EAC should/would look like in 2025 and how it should get there. The main aim of the meeting was to make a follow up of the Agency’s submitted project proposals that had earlier on been submitted to ADB.

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The Executive Director represented the Agency at the launch of the Caribbean Civil Aviation Safety and Security Oversight System (CASSOS) on 4th February 2009 in Georgetown, Guyana, upon invitation by the Caribbean Community (CARICOM).

(12) **Fund Mobilisation**

The Meeting was informed that the Agency had continued to follow-up on the requests presented for funding from Partnership Fund. Unfortunately, up to now, the Agency has not been successful since the EAC Secretariat’s priority in 2008/09 was the Common Market negotiations which the Fund is supporting.

| The Board took note of the Secretariat Report and the activities carried out during the period from 1st November 2008 – 31st January 2009. |
| Min. CAS/B0/06/05 |

**FY 2008/9 Mid-Year Financial Performance Review**

The mid-year Financial Performance Review for the FY 2008/09 (as reviewed by the Technical Committee – Finance and Administration) was presented to the Board. The Board was informed that some of the scheduled activities in the APA for the period were not carried out due to the postponement of the relocation of the Agency to Entebbe. The Meeting was informed that all the three Partner States of Kenya, Tanzania and Uganda had fully remitted their contributions of **USD 200,000** each to the Agency. However, the Meeting was also informed that the contributions from Kenya and Uganda were received less by **USD 43.50** and **USD 40.00** respectively apparently being Bank Charges. The Agency requested the Board to urge the Partner States to meet all the charges incurred such that the Agency receives the total gross contribution agreed upon.

The Meeting was informed that Tanzania had ratified the Protocol during the January/February 2009 Parliamentary Session and was in the process of depositing the Instruments of Ratification to the Secretary General of the EAC. In this respect, Kenya was also urged to speed up the ratification process so that Rwanda and Burundi could be able to accede to the Protocol. Rwanda and Burundi were also requested to take into consideration the possibility of acceding to the Protocol by mid this year and thus be in position to make contributions to the Agency’s FY 2009/10 Budget. To this, Rwanda proposed that the Agency Secretariat develops a paper that outlined all the benefits of the Agency to EAC Partner States, to assist them and Burundi in the accession process.

| The Board: |
| a) approved the Mid-Year Financial Performance for FY 2008/09 and commended the Agency Secretariat for operating successfully within the limited resources; |
| b) directed that in future, remission of funds to the Agency should cover the bank charges so that the Agency receives the agreed amount in full; |

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c) took note of Tanzania’s ratification of the Protocol for the establishment of CASSOA and urged Kenya to speed up the process of ratification of the Protocol; and

d) directed the Agency Secretariat to develop a paper outlining the benefits of the regional safety oversight system.

Min. CAS/BD/06/06

Consideration of the Revised 2008/09 APA and Budget

The Board considered the revised FY 2008/09 Annual Programme of Activities and Budget. The revision was necessitated by the fact that the Protocol ratification was incomplete for Rwanda and Burundi to accede and contribute into the approved budget of US$1,140,502. The revised annual programme of activities was also necessary since the Agency relocation was rescheduled due to the delayed remodelling of its facility.

Summary of the revised budget is as shown below:

<table>
<thead>
<tr>
<th>PARTICULARS</th>
<th>REVISED BUDGET</th>
<th>APPROVED BUDGET</th>
<th>VARIANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td>896,777</td>
<td>1,221,683</td>
<td>324,906</td>
</tr>
<tr>
<td>Personnel Emoluments</td>
<td>359,770</td>
<td>434,482</td>
<td>94,712</td>
</tr>
<tr>
<td>Administrative expenses</td>
<td>501,504</td>
<td>706,020</td>
<td>141,236</td>
</tr>
</tbody>
</table>

The Board:

a) Approved the Agency’s revised FY 2008/09 APA and expenditure budget of US$873,724;

b) Directed the Agency’s Secretariat to present the approved revised APA and Budget to the Council for noting.

Min. CAS/BD/06/07

Consideration of the FY 2009/10 Draft APA and Budget

The Board considered the Draft FY 2009/10 APA and Budget of contributions and other funding of $1,631,153 and expenditure of US$1,603,635. The Board noted that the costs of the motor vehicle, generator and furniture were lower than the current market prices. However, the meeting was informed that the Agency purchases its equipment duty free and hence the costs are lower than the market rates.

The Board deliberated on the need to review the sources of funding of the Agency with the possibility of bringing on board other Stakeholders that benefit from the Agency’s activities and programmes, such as the tourism sector. The Secretariat informed the
Board that one of the activities under the strategic plan development consultancy was to propose a funding mechanism for the Agency.

The Board:

a) approved the draft APA and Budget for FY 2009/10 amounting to USD 1,603,635 with contribution from Partner States CAAs of USD 220,000 each;

b) directed the Agency Secretariat to submit to the Council the approved APA and Budget of USD 1,603,635 for FY 2009/10 for consideration.

Min. CAS/BD/06/08

Consideration of the 2008 ICAO USOAP Findings for Kenya, Tanzania and Uganda

The Agency presented a report on the ICAO audit findings of Kenya, Tanzania and Uganda audits which highlighted total findings, post audit activities and schedule as well as the planned action by the Agency in developing harmonised corrective action plans.

The findings were reviewed by the Technical Committee – Regulatory. The Agency presented its brief analysis of the draft findings based on the eight critical elements of a safety oversight system highlighting general findings in line with the eight critical elements intended for circulating to partners interested in getting the outcome of the USOAP audits.

The Board:

a) took note of the outcomes of the USOAP audits of the three States of Kenya, Tanzania and Uganda as well as the Agency’s efforts in developing a harmonised corrective action plan;

b) directed the Agency Secretariat to improve the brief on the audit findings based on the eight critical elements taking into account the preliminary reports and also the audit report of Rwanda. Subsequently, the brief should be circulated to our partners the FAA as well as the World Bank who have requested to be provided with the audit findings.

Min. CAS/BD/06/09

Development of the Agency Website

The Agency Secretariat reported to the Meeting that with the help of the EAC Secretariat Webmaster, Mr. Joshua Amolo, it had successfully completed the development of its website. The Agency website is currently hosted under the main EAC website. The possibility of independent hosting of the website is under consideration when the Agency relocates to Entebbe.
The website can be accessed through the main EAC website and also through its own address http://www.eac.int/cassoa08/. The website is intended to provide information to stakeholders on the activities of the Agency as well as other regional civil aviation information. The website will also provide the region's aviation statistics once compiled.

**The Board:**

a) took note of the successful development of the Agency’s website;

b) directed the Agency Secretariat to take into account the EAC ICT policy before a decision for independent hosting of its website;

c) directed the Agency Secretariat to keep the website updated.

Min. CAS/BD/06/10

**Consideration and Approval of draft Insurance Guidelines**

The Board considered the submitted draft Insurance Guidelines for the Agency. The Agency Secretariat also requested the Board to approve the write-off from the books of accounts a Toshiba laptop formerly belonging to the Executive Director and valued at USD 1,695 that had been stolen from his office at the beginning of the FY 2007/08.

**The Board:**

a) approved the Insurance Guidelines for implementation with effect from 2009/10 FY;

b) approved the write-off of the Toshiba laptop stolen from the Executive Director’s office at the beginning of the FY 2007/08 from the Agency’s books of accounts subject to availing of the security report on the theft.

Min. CAS/BD/06/11

**Consideration and Review of the Subsistence Allowances for Inspectors Shared in the Region**

The Board considered the recommendations of the Technical Committee – Finance and Administration on the revised subsistence allowances for Inspectors to be shared in the Region. The TC – F&A recommended that the revised subsistence allowance for the inspectors be USD 300 per night when working within the EAC Region and that the requesting State pay for the full board accommodation expenses with a daily stipend of USD 70 for inspectors travelling outside the Region. The TC – F&A recommended the USD 300 figure based on the analysis of the current per diem paid by States within the region.

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The Board approved the subsistence allowance for inspectors to be uniform at a rate of USD 300 while travelling within and outside the EAC region for official duties under the regional arrangement of assistance.

Min. CAS/BD/06/12

Progress on the National Civil Aviation Security Programme Amendments

The Agency Secretariat convened the first meeting of the AVSEC WG on addressing the identified deficiencies in the regional aviation security documentations following the Kenya USAP audit, from 17th – 21st November 2008 in Arusha. The WG came up with 4 recommendations which the States were urged to adopt as they prepared for the USAP audits. Uganda underwent the USAP audit from 22nd – 29th January 2009 while Tanzania is to be audited in June 2009. Since the work is still in progress, the Agency Secretariat could not present to the Board the amendments to the NCASP. It shall do so once the comprehensive NCASP amendments are complete. The next scheduled meeting of the WG is from 23rd to 27th March 2009.

The Board noted the progress on the amendments of the Model NCASP.

Min. CAS/BD/06/13

Consultancy for Strategic and Organisation Evolvement Plans

The Agency Secretariat presented a progress report on the consultancy of the Agency’s Strategic and Organisation Evolution Plans during the first two months of the project. The Agency Secretariat informed the Board that it may be necessary to convene an Extraordinary Board Meeting in the first week of May 2009 in order to consider and approve the draft Strategic and Organisation Evolution Plans. The submission of the final report on the consultancy is slated for 14th April 2009 and according to the Contract, the report is deemed accepted by the Client if after a period of 30 days from the date of submission no comment is received from the client. The deadline would expire on 14th May 2009 while the next Board Meeting is scheduled on 28th May 2009.

The Board:

a) took note of the progress report of the consultancy;

b) approved the convening of an extraordinary Board meeting subject to the progress of the remaining part of the Consultancy project.
Min. CAS/BD/06/14

Annual Report

The Board considered the draft Annual Report as presented by the Agency Secretariat and made a few re-arrangements in the context (paragraph 3.1 to be brought closer to 3.4). The Board subsequently approved the Report for submission to the Council once the audited accounts are received and incorporated. The preliminary Audit Report showed that there were no serious issues noted on the Agency accounts. The Board directed the Agency Secretariat to get various cover designs for the Annual Report for comparison before final printing.

The Board:

a) approved the Annual Report and directed the Agency Secretariat to submit it to the Council upon receipt and incorporation of the Audited Accounts;

b) directed the Agency Secretariat to get a variety of cover designs for the report and submit them to the next Board for consideration and approval prior to printing

Min. CAS/BD/06/15

Recruitment of a Driver for the Executive Director (Closed Session)

The Agency Secretariat presented to the Board the issue of recruiting a permanent driver for the Executive Driver.

The Council Directive (EAC/CM 13/Directive 26) allows executive staff to recruit personal drivers whose contracts are tied to the duration of the executive's contract. The Executive Director's position as outlined in the CASSOA Protocol is only for one term of five years and is subject to rotation among Partner States. By the Council Directive stated above it means that the next Executive Director when appointed is entitled to bring his own driver. Therefore, if the Executive Driver is employed on contractual "permanent terms" it means the Agency may find itself with additional staff that it does not require.

Therefore, the Secretariat recommended that the position of the driver be in line with the decision of the Council until such decision is reviewed.

The Board:

a) approved extension of temporary employment of Mussa Waziri from 7th January to 31st March 2009 but did not approve continuation of the employment as he did not meet the job specifications for the position of Driver; and

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b) appointed Mr. Ephraim Maeda as the Executive Director’s driver in line with the EAC Council of Ministers Directive EAC/CM 13/Directive 26, with effect from 1st April 2009.

Min. CAS/BD/06/16

Any Other Business

(i) Request by Burundi for assistance to develop AVSEC Documents

The Agency Secretariat informed the meeting that on 18th February 2009, it had received communication from ICAO ESAF office in Nairobi on how Burundi had approached ICAO requesting for assistance in the development of AVSEC documents that would enable them to address the USAP findings. The Regional Office being aware that CASSOA had developed EAC Model AVSEC programmes and legislation, and Burundi being a member of the EAC; requested the Agency to get involved and advise as applicable on how best to assist Burundi. CASSOA responded positively and agreed to get involved with assisting Burundi CAA in the development of the AVSEC documents by providing one expert from the three States of Kenya, Uganda and Tanzania.

Kenya offered to provide the expert.

The Board:

a) took note of the status of Burundi’s quest to seek assistance in the development of the AVSEC documents in order to address the USAP findings;

b) took note of and approved Kenya’s offer to release one AVSEC expert, representing CASSOA, to be part of the team set up by ICAO that was going to assist Burundi.

(ii) EAC CAAs/DOT/FAA Management Review of the Progress of Technical Assistance Programmes

The Agency Secretariat informed the meeting that it had received communication on 18th February 2009 from the Manager of the USA Safe Skies for Africa Programme (SSFAP), Ms. Connie Hunter, requesting for an urgent meeting between the Directors General of the EAC CAAs, CASSOA and DOT/FAA. The major reason for the convening of the meeting was to address concerns being raised in the recertification process of the EAC air operators to meet ICAO Standards. The FAA requested to be provided with copies of the documents submitted by the airlines to the CAAs for evaluation so that they can review them and provide input before moving to the next certification phase, but that this has not been effected.

The Agency Secretariat sought the guidance of the Board.
The Board:

a) agreed on the requested management review meeting to take place in Dar es Salaam and urged Directors General to attend; and

b) urged the Partner States CAAs to forward to CASSOA the requested airlines documents for submission to FAA.

Min. CAS/BD/06/19

Closing of the Meeting

The Board Meeting was closed at 7:15 p.m. on 26th February 2009.

These minutes are hereby signed on this 28th day of May, 2009 in Arusha, Tanzania

Mrs. Margaret Munyagi
Chairperson

Mr. Mtesigwa O. Maugo
Secretary

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