



STATES RESPONSE TO ICAO STATE LETTER Ref: AN 11/55-20/50

DATED: 3 April 2020

Subject: Operational measures to ensure safe operations during the COVID-19 pandemic

Required action by States: Member States are urged to:

- a) Inform ICAO of any temporary differences that may arise from their COVID-19 contingency measures, particularly those related to licensing and certification, indicating, in general terms, whether to recognize or accept the validity of certificates and licenses affected by the special temporary measures of other States. The aforementioned information can be provided by the National Continuous Monitoring Coordinator (NCCM) or any other authorized user:
- i) via the CCRD sub-system accessible through the EFODs dashboard; or
 - ii) by sending an off-line CCRD form available on the ICAO COVID-19 Operational Safety Measures public website by email to ops@icao.int.

Guidance on how to submit the information is provided on the ICAO COVID-19 Operational Safety Measures public website.

- b) share with ICAO any information on the measures taken during this period providing links when possible. This information should be sent to ops@icao.int. All information, including CCRD reports, will be made available on the public website (<https://www.icao.int/safety/COVID-19OPS>).

STATE LETTER REQUIREMENT	ICAO Requirement/Reference	CASSOA GUIDANCE	STATE'S STATUS
a) Inform ICAO of any temporary differences that may arise from the PS State's COVID-19 contingency measures, particularly those related to licensing and certification.	i. Article 38 of the Convention; Notification to ICAO of any differences that may arise.	<ul style="list-style-type: none"> • Personnel licences to be extended for 60 days (ICAO has proposed 45 days) • Decision to extend the licence may be based on the holders: 	

<p>i. email to ops@icao.int</p>		<ul style="list-style-type: none"> ➤ age ➤ aviation medical history as advised by the DME ➤ state of currency/proficiency as at the time of lock-down(in the interest of flight safety) ➤ the standard licence renewal requirements 	
<ul style="list-style-type: none"> • Indicate, in general terms, whether the State will recognize or accept the validity of certificates and licenses affected by the special temporary measures of other States. <ul style="list-style-type: none"> -The aforementioned information can be provided by the National Continuous Monitoring Coordinator (NMC) or any other authorized user <ul style="list-style-type: none"> ➤ via the CCRD sub-system accessible through the EFODs dashboard; or ➤ by sending an off-line CCRD form available on the ICAO COVID-19 Operational Safety Measures public website by 	<p>i. Article 39 of the Convention; “ any aircraft or person that does not satisfy in full applicable Standards or conditions shall have endorsed on or attached to relevant certificate or license a complete enumeration of the details or particulars in respect of which the aircraft or person does not satisfy such requirements or conditions”</p>	<p>Recognize or Accept if the licence issuing state provides information clearly indicating that flight safety has been considered in relation to the conditions in (a) above.</p> <p><i>This information can be processed & coordinated electronically between the DME, AME and the Licensing Authority</i></p> <p>State may also determine the shortest period within which response to the application is expected.</p>	
	<p>i. Article 40 of the Convention: “ no aircraft or personnel having certificates or</p>	<ul style="list-style-type: none"> • Issue an AIC to guide any such certificate or licence holders on the 	

	<p>licenses so endorsed shall participate in international navigation, except with the permission of the State or States whose territory is entered”</p>	<p>procedures to be observed prior to planning a flight into the state.</p> <ul style="list-style-type: none"> • These may include the expected social behaviour of the crew on arrival and while in the “State” and the expected facilitation, in addition to the existing ones 	
<p>a) States are also encouraged to share with ICAO any information on the measures taken during this period providing links when possible. This information should be sent to ops@icao.int. All information, including CCRD reports, will be made available on the public website (https://www.icao.int/safety/COVID-19OPS).</p>		<ul style="list-style-type: none"> • Upload the AIC to the CASSOA link for NCMCs • Send the AIC to; ops@icao.int 	