

GENERAL CONSIDERATION-SAFETY ASPECTS OF REDUCED/CEASED OPERATIONS

SAFETY ASPECTS	REDUCED/CEASED OPERATIONS			
	NAME OF OPERATOR:			
	S-SATISFACTORY, NS-NOT SATISFACTORY, NA-NOT APPLICABLE			
	S	NS	NA	REMARKS
1) Consider all operations as non-normal and therefore a threat to safety	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2) Consider a progressive and coordinated reduction/cessation of operations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3) Ensure cost pressures do not unduly reduce acceptable safety levels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4) Consider possible culture change as the company or organization goes into financial survival thinking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5) Ensure sufficient staff available commensurate with the actual level of operations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6) Ensure continued use of your safety management system (SMS) to its full potential <ul style="list-style-type: none"> • Be aware that risk levels of each flight will change from locality to locality and with each type of operation due to the state of the crisis progression • Consider the threat of increased risk acceptance (get the job done, save the airline, less loss of jobs) • Consider the risk of missed or reduced safety or quality assurance (audits, etc) • Share risk assessments and experiences with other operators 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7) Ensure effective internal and external communication	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8) Ensure continued facility access for staff (i.e., expiry of access badges, pass codes etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9) Consider staff involvement in process improvements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10) Consider training <ul style="list-style-type: none"> • Use any down time for training and safety education • Use all available means to deliver training (video, video conferencing, etc) • Consider training intervals depending on staff experience 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11) Consider opportunities provided by reduction or shutdown of operations <ul style="list-style-type: none"> • Consider developmental and learning opportunities • Revision of processes and regulations • Maintenance of aircraft and ground equipment 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12) Consider IT systems <ul style="list-style-type: none"> • Ensure critical software and hardware updates are made • Have a back-up for when IT systems fail • Avoid non-critical software and hardware updates 	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13) Consider intensifying shared safety working across the industry through communication	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
14) Consider level of staff turnover				
General Remarks:				
Recommendations:				
Inspectors Name & Title				
Date & Signature				

East African Community
Civil Aviation Safety and Security Oversight Agency

