

AIR TRAFFIC SERVICES -SAFETY ASPECTS OF REDUCED/CEASED OPERATIONS

SAFETY ASPECTS	REDUCED/CEASED OPERATIONS			
	NAME OF OPERATOR:			
	S-SATISFACTORY, NS-NOT SATISFACTORY, NA-NOT APPLICABLE			
	S	NS	NA	REMARKS
1) Consider skills, experience, knowledge and qualification distribution across shifts • Possible prolonged staff loss due to sickness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2) Consider reduced operating hours rather than reduced staffing levels if controller availability is low	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3) Consider training and checking requirements and expiry dates	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5) Consider single point human failure in low staffing situations	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4) Ensure accuracy, currency and timely transmission of NOTAMS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5) Consider suspending all routine group training activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6) Ensure safety assessment of any traffic pattern changes are performed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7) Consider establishing crisis information flow channels with adjacent ATC units, airports in your airspace and emergency services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8) Consider existing procedures and 'Letters of Agreement'	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9) Consider development of plans in case adjacent ATC units close down	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10) Ensure regular risk analyses conducted	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11) Ensure adequate availability of qualified manpower for technical resilience	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12) Consider only essential maintenance activities should be carried out	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13) Ensure availability and maintenance of a spare ops room and remote/mobile towers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
General Remarks:				
Recommendations:				

Inspectors Name & Title
Date & Signature