

### AIR TRAFFIC SERVICES - SAFETY ASPECTS OF CONTINUED OPERATIONS

| SAFETY ASPECTS   | CONTINUED OPERATIONS                                   |                          |                          |         |
|--|--|--------------------------|--------------------------|---------|
|  | NAME OF OPERATOR:                                      |                          |                          |         |
|  | S-SATISFACTORY, NS-NOT SATISFACTORY, NA-NOT APPLICABLE |                          |                          |         |
|  | S  | NS                       | NA                       | REMARKS |
| 1) Consider skills, experience, knowledge and qualification distribution across shifts<br>• Possible prolonged staff loss due to sickness  | <input type="checkbox"/>                               | <input type="checkbox"/> | <input type="checkbox"/> |         |
| 2) Consider reduced operating hours rather than reduced staffing levels if controller availability is low  | <input type="checkbox"/>                               | <input type="checkbox"/> | <input type="checkbox"/> |         |
| 3) Consider using different sets of equipment for each shift   |  |                          |                          |         |
| 4) Consider availability of medical examiners and potential impact on licensing  | <input type="checkbox"/>                               | <input type="checkbox"/> | <input type="checkbox"/> |         |
| 5) Consider confinement of entire shifts (or group of personnel), if necessary, to ensure the continuation of service and to prevent the spread of infection<br>• Organization: Ensure sufficient food and drinks supplies<br>• Organization: Provide accommodation, beddings, coats<br><br>• Individuals: Change of clothes, personal hygiene items | <input type="checkbox"/>                               | <input type="checkbox"/> | <input type="checkbox"/> |         |
|  | <input type="checkbox"/>                               | <input type="checkbox"/> | <input type="checkbox"/> |         |
| 6) Ensure accuracy, currency and timely transmission of NOTAMS   | <input type="checkbox"/>                               | <input type="checkbox"/> | <input type="checkbox"/> |         |
| 7) Consider suspending all routine group training activities   | <input type="checkbox"/>                               | <input type="checkbox"/> | <input type="checkbox"/> |         |
| 8) Consider alternative means of training, e.g. remote access  | <input type="checkbox"/>                               | <input type="checkbox"/> | <input type="checkbox"/> |         |
| 9) Ensure safety assessments of any traffic pattern changes are performed  | <input type="checkbox"/>                               | <input type="checkbox"/> | <input type="checkbox"/> |         |
| 10) Consider establishing crisis information flow channels with adjacent ATC units, airports in your airspace and emergency services   | <input type="checkbox"/>                               | <input type="checkbox"/> | <input type="checkbox"/> |         |
| 11) Consider sectorization plans   | <input type="checkbox"/>                               | <input type="checkbox"/> | <input type="checkbox"/> |         |
| 12) Consider existing procedures and 'Letters of Agreement'  | <input type="checkbox"/>                               | <input type="checkbox"/> | <input type="checkbox"/> |         |
| 13) Consider development of plans in case adjacent ATC units close down  | <input type="checkbox"/>                               | <input type="checkbox"/> | <input type="checkbox"/> |         |

|  |                          |                          |                          |  |
|--|--------------------------|--------------------------|--------------------------|--|
| 14) Ensure adequate availability of qualified manpower for technical resilience      | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 15) Consider only essential maintenance activities should be carried out             | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| 16) Ensure availability and maintenance of a spare ops room and remote/mobile towers | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |  |
| <b>General Remarks:</b>  |                          |                          |                          |  |
| <b>Recommendations:</b>  |                          |                          |                          |  |
| <b>Inspectors Name &amp; Title</b>   |                          |                          |                          |  |
| <b>Date &amp; Signature</b>  |                          |                          |                          |  |